



**SPORTS AUTHORITY OF INDIA
NETAJI SUBHAS REGIONAL CENTRE
SAROJINI NAGAR, KANPUR ROAD
LUCKNOW-226008**

Telephone : 0522-2438155
E-MAIL ID : rdsailucknow2011@gmail.com
Website : www.sportsauthorityofindia.nic.in
Date : 05.01.2024

E-Bidding Document

For

SUPPLY OF **GROCERY AND DRY FRUITS** FOR KITCHEN

AT

**SPORTS AUTHORITY OF INDIA
NETAJI SUBHAS REGIONAL CENTRE
SAROJINI NAGAR, KANPUR ROAD, LUCKNOW-226008**

Bid Reference No. : SAI/NSRC/Lko/Kitchen/Grocery/2023-24



SPORTS AUTHORITY OF INDIA

SPORTS AUTHORITY OF INDIA

NETAJI SUBHAS REGIONAL CENTRE

SAROJINI NAGAR, KANPUR ROAD, LUCKNOW-226008

Email: rdsailucknow2011@gmail.com Tel: 0522-2438155

SECTION -1

NOTICE INVITING TENDERS

Website: <http://www.sportsauthorityofindia.nic.in/> <http://eprocure.gov.in/eprocure/app> Bid

Reference No: SAI/NSRC/Lko/Kitchen/Grocery/2023-24

Date: 05.01.2024

1. Sports Authority of India (SAI), Netaji Subhas Regional Centre, Lucknow for and on behalf of the Director General, Sports Authority of India invites online Bids (**Manual bids shall not be accepted**) on two bid system for supply of **GROCERY AND DRY FRUITS** etc. For kitchen at SAI, NSRC, Lucknow.

S. No.	Brief Description of work	Amount of EMD	Estimated Cost
1.	GROCERY AND DRY FRUITS	Rs. 2.94 Lac	Rs. 98.00 Lac

Payments:

Scanned copy of EMD is to be uploaded online and Hard Copy of same must be sent to the **Sports Authority of India (SAI)**, Netaji Subhas Regional Centre, Lucknow **on** or before bid submission Date & time as mentioned in Critical Date Sheet.

CRITICAL DATE SHEET

Uploading/Publication of Tender Documents	05.01.2024
Downloading of Bid Documents	05.01.2024
Pre bid meeting	08.01.2024 at 11:30AM
Pre bid meeting Venue	Sports Authority of India, Netaji Subhash Regional Centre Sarojini Nagar, Kanpur Road Lucknow-226008
Last Date & Time of Submission of Bid	16.01.2024 at 11:00AM
Opening Date & Time of Technical Bids	17.01.2024 at 11:30AM
Opening Date & Time of Financial Bids	Will be intimated later

1. Bidder may also download the Bidding Documents from the website www.sportsauthorityofindia.nic.in and CPP Portal of Govt. of India i.e. <http://eprocure.gov.in/eprocure/app>. Bidders shall ensure that their Bids, complete in all respect should be uploaded online before the closing date and time as indicated in the critical date sheet above on CPP Portal <http://eprocure.gov.in/eprocure/app>.
2. Bids shall be submitted online only at CPPP website <http://eprocure.gov.in/eprocure/app>. Bidders are advised to follow the instructions provided in the 'Instruction to the Bidders for e-submission of the bids online through the Central Public Procurement Portal for e-Procurement at <http://eprocure.gov.in/eprocure/app>.
3. Bidder who has downloaded the tender from the Central Public Procurement Portal (CPPP) website <http://eprocure.gov.in/eprocure/app> and SAI website www.sportsauthorityofindia.nic.in shall not tamper / modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tempered / modified in any manner, tender will be completely rejected.
4. Intending bidders are advised to visit again CPP website www.eprocure.gov.in and SAI website www.sportsauthorityofindia.nic.in at least 3 days prior to closing date of submission of tenders for any corrigendum / addendum / amendment.

Regional Director I/C
SAI NSRC, Lucknow

Schedule of requirement Grocery Items

The total quantity of the items as mentioned in the list can be increased or decreased depending on total campers. The bidders are also required to submit the UP State FSSAI License or All India Central FSSAI License in relevant field for supply of Grocery and Dry Fruit items. The bidder is required to submit the MSME Certificate in relevant field or 3% EMD of the total value of the contract related to supply of Grocery and Dry Fruit items.

S. N.	Name of Items	Brand	TotalApprox. Qty.	Unit of Measure	Unit (Weight)
Indian Spices					
1	Channa Masala	MDH/Everest/	120	Pkt	100gms
2	Chat Masala	MDH/Everest/	120	Pkt	100gms
3	Chicken Masala	MDH/Everest/	110	Pkt	100gms
4	Chole Masala	MDH/Everest/	105	Pkt	100gms
5	Five Spice Powder	MDH/Everest/	10	Pkt	100gms
6	KashmiriMirchPowder	MDH/Everest/	50	Pkt	100gms
7	PaprikaPowder	MDH/Everest/	10	Pkt	100gms
8	RajmahMasala	MDH/Everest/	15	Pkt	100gms
9	SumacPowder	MDH/Everest/	10	Pkt	100gms
10	MangoPowder	MDH/Everest/	25	Pkt	100gms
11	PavBhajiMasala	MDH/Everest/	10	Pkt	100gms
12	Biryani Masala	MDH/Everest/	15	Pkt	100gms
13	TandooriMasala	MDH/Everest/	40	Pkt	100gms
14	KadhaiMasala	MDH/Everest/	40	Pkt	100gms
15	ShahiPaneerMasala	MDH/Everest/	40	Pkt	100gms
16	DegiMirch	MDH/Everest/	150	Pkt	100gms
17	Garam Masala	MDH/Everest/	180	Pkt	100gms
18	Hing	MDH/Everest/	180	Pkt	100gms
19	KasuriMethi	MDH/Everest/	300	Pkt	100gms
20	MeatMasala	MDH/Everest/	240	Pkt	100gms
21	LalMirchPowder	MDH/Everest/	350	Pkt.	100gms
22	HaldiPowder	MDH/Everest/	360	Kg	01Kg
23	DhaniaPowder	MDH/Everest/	540	Kg	01Kg
24	SamberMasala	MDH/Everest/	240	Pkt	01Kg
25	JeeraPowder	MDH/Everest/	240	Kg	100gms
26	KitchenKing	MDH/Everest/	240	Pkt	100gms
27	RasamPowder	MDH/Everest/	180	Pkt	100gms
28	Salt	Tata	600	Kg	01Kg
ContinentalSauces,dressings&Spices					
29	SoyaSauce	Kikkoman/LeeKum Kee	36	bottle	1ltr
30	CustardPowder	Weikfield	36	Kg	1kgs
31	RedChilliSauce	maggie/ kissan	16	bottle	1kg
32	SweetChilly Sauce	Weikfield/Veeba/Pa ntai or eq.	12	bottle	1kg
33	CornFlour	Wiekfield	15	Kg	500gms
34	WhiteVinegar(Sirka)	Delmonte/Americ a n classic	12	bottle	1ltr
35	EgglessMayonnaise	Veeba/Funfood	15	KG	1kg

36	Mayonnaise	Veeba	20	KG	1kg
37	ChickenStockPowder	Knorr	20	Pkt	800gms
38	WhitePepperPowder	MDH/Everest / Catch	15	Pkt	1kgs
39	TomatoKetchup	Kissan/Maggie	25	bottle	1kgs
40	ThaiCurryPaste(Green)	PantaiPaste/Real Thai	10	Pkts	1kgs
41	ThaiCurryPaste(Red)	PantaiPaste/ Real Thai	10	Pkts	1kgs
42	SoyaSauceLight	LeeKumKee	36	Ltr	1ltr
43	TeriyakiSauce	LeeKumKee	20	Ltr	1ltr
44	HoneyMustardDressing	Veeba	20	KG	1kgs
45	AppleCiderVinegar	Veeba	20	bottle	1ltr
46	ThousandIsland	Veeba	12	bottle	1kgs
47	Wineagrate	Veeba	12	bottle	1kgs
48	ItalianDressing	Veeba	12	bottle	1kgs
49	CajunSpice	Senor pepe/Schwartz	10	Kg	1kgs
50	RosemaryDry	Urbanflavour/Keya	10	Kg	1kgs
51	ThymeDry	Urbanflavour/Keya	10	Kg	1kgs
52	BakedBeans	heinz/ american classic	10	tin	2.5kg/tin
53	DijoneMustard	d-john	24	bottle	250gms
54	MappleSyrup	americangarden	24	bottle	700gms
55	SoyaSauce	tops	48	bottle	1ltr
56	SrirachaSauce	tops	12	bottle	1ltr
57	SoyaVinegar	tops	12	bottle	1ltr
58	TomatoPuree	kissan/maggie	10	tin	1kg
59	SchezwanSauce	chings/delmonte	24	bottle	500gms
60	Barbequesauce	chings/delmonte	24	bottle	500gms
61	SugarcaneVinegar	regualargoo d quality	10	bottle	1ltr
62	BreadImprover	puramate	48	kg	100gms
63	EnglishMustardPaste	Veeba	10	Tin	1kgs
Cerealproducts					
64	Wheatflour	Aashirwad/Rajdhan i /fortune	1500	Kg	10Kg
65	Multigrainflour	Aashirwad/Rajdhan i	2500	Kg	10Kg
66	Cornflakes	Mohanmeken/Kell o gs	300	Pkt.	500gms
67	Museli	Baggry's/Kellog'sN o addedsugar	300	Pkt	500gms
68	Noodles	regualargoo d quality	35	KG	400g
69	BrownBasmati Rice	Dawat	30	Kg	800gms
70	Biscuit	Monacco,Parle G, Oreo,Bourbon,50- 50	1000	Pkt	5kgs
71	Oats	Saffola/kellogs	400	Kg	38gms

72	Pasta -Penne, Lasagne, Macroni,Spaghetti,Linguine, Farfalle, Fettucini	Del Monte/Bambino	20	Kg	50gms
73	Maida	Rajdhani	90	Kg	1kgs
74	Suji	Rajdhani	95	Kg	500gms
75	Poha	Rajdhani	95	Kg	1kgs
76	Quinoa	IndiaGate	300	Kg	1kgs
77	RoastedSevian	Bambino	100	Kg	1kgs
Pulsesproducts					
78	SoyabeenVadi	Nutrela	120	Kg	1kgs
79	Tofu	Murginns/Soyfit	120	Kg	1kgs
80	Boondi	Haldiram	200	Kg	200gms
81	Bread-White	Britannia/Harvest/ Q uality/o-brien	300	kg	350gms
82	Bread-Brown	Britannia/Harvest/ Q uality/0-brien	1200	kg	350gms
83	BroisseBread	Britannia/Harvest/ Q uality/o-brien	240	kg	350gms
84	CrozoBread	regular,Good Quality	720	Pkt.	1piece
85	PizzaBase	regular,Good Quality	360	piece	9inch
86	Besan	Rajdhani	240	Kg	1kgs
Pulses/Legumes					
87	Channa Dal	Rajdhani/Organic Nature	180	Kg	1kg
88	BlackChanna	Rajdhani/Organic Nature	240	Kg	1kg
89	ArharDal	Rajdhani/Organic Nature	360	Kg	1kg
90	Lobhia	Rajdhani/Organic Nature	120	Kg	1kg
91	MoongDhuli	Rajdhani/Organic Nature	90	Kg	1kg
92	MoongWhole	Rajdhani/Organic Nature	180	Kg	1kg
93	MoongChhilka	Rajdhani/Organic Nature	90	Kg	1kg
94	UradSabut	Rajdhani/Organic Nature	360	Kg	1kg
95	UradChhilka	Rajdhani/Organic Nature	360	Kg	1kg
96	MasurWhole	Rajdhani/Organic Nature	180	Kg	1kg
97	Rajmah	Rajdhani/Organic Nature	180	Kg	1kg
98	SoyaBean Dal	Rajdhani/Organic Nature	720	Kg	1kg
99	MothDal	Rajdhani/Organic Nature	200	Kg	1kg
100	MothSabat	Rajdhani/Organic Nature	10	KG	1kg

101	Uraddal	Rajdhani/Organic Nature	10	kg	1kg
102	WhiteMatar	Rajdhani/Organic Nature	500	kg	1kg
103	KabuliChanna(TripleDoller)	Rajdhani/Organic Nature	240	Kg	1kg
Sugarproducts					
104	Jam(mix fruit)	Kissan	720	Kg	500gms
105	Jam(OrangeMarmalade)	Kissan	48	Kg	500gms
106	Honey	Dabur	720	Kg	1kgs
Tea/Coffee/Oils					
107	GreenTeasachet	Lipton/Organic India	16	Pkt	100Pc/pkt
108	Coffee	Nescafe	30	Kg	500gms
109	Cocopowderunsweetned	urbanplatter/ hershey's/ Cadbury	6	KG	1kgs
110	ChocolateSyrup	Hershey's/Veeba/ Delmonte	900	Bottle	623gms
111	Tea	Tatagold/lipton	240	Kg	1kgs
112	CanolaOil	fortune	30	LTR	15ltr
113	SesameOil	pantai/farm naturelle	30	Botles	700gms
114	PeaNutButter	funfood	900	Btl.	1kgs
115	FreshCream	amul	36	Pkt	1ltr
116	Groundnutoil	fortune	18	LTR	15ltr
117	RiceBran oil	fortune	6	LTR	15ltr
118	Olive Oil	Saffola/Figaro	800	LTR	1ltr
119	CoconutOil	Saffola/Fortune	12	LTR	500ml
120	MustardOil	KachiGhani	300	LTR	15ltr
121	SaladOil	oleev/fiagro/ delmonte	18	LTR	500ml
122	DesiGhee	Amul/Milkfood	50	Kg	500gms
123	Soyabeanoil	fortune	600	LTR	15ltr
124	Butter	Amul	300	Kg	100gms
125	Cheddarcheese	amul	18	Kg	1Kg
126	Fetacheese	dairycraft	18	Pkt	200gms
127	Mozerallacheese	britannia/amul	24	Pkt	200gms
128	CheeseSlice	amul	600	Pkt	1Pkt
129	Processedcheese	Amul	24	Pkt	1kg
130	WhippedCream	Amul/Mother Dairy	36	Pkt	400ml
131	Olives-Green	Delmonte/Figaro	12	Bottle	430gms
132	Oives-Black	Delmonte/Figaro	12	Bottle	430gms
133	KalamataOlives	Loreto/masiello	24	Bottle	335gms
134	Cherry-tin	delmonte	18	Tin	400gms
135	ChocoChips	kelloegs	36	Pkt	500gms
136	Gelatin	Wiekfield / butterfly	10	Pkt	100gms
137	FruitGelatin	delmonte	10	Pkt	100gms
138	Agar Agar	agaragar	10	Pkt	100gms
139	Lecithin	urbanplatter	10	Pkt	100gms
140	SugarCubes	daurala	10	Pkt	500gms

141	SugarFree	sugarfree	90	Pkt	100gms
142	Polenta	organictatva/ divella	10	Pkt	500gms
143	BakingSoda	weikfield	24	KG	100gms
144	BakingPowder	Wiekifield	30	KG	100gms
145	ChocolateCompound-Brown	Morde/ marco	24	Pkt	1kg
146	ChocolateCompound-Dark	Morde/ marco	18	Pkt	1kg
147	Chocolate	Cadbury/kitkat	36	pcs	1pcs
148	ChocolateCompound-White	Morde/ marco	18	Pkt	1kg
149	GreenPeas(Frozen)	Saffola/Saffal/Fre s h Valley	240	KG	1kg
150	Corn(frozen)	Saffola/Saffal/Fres hValley	180	KG	1kg
151	Eno	eno	600	pkt	10gms
152	CannedTomatoes	delmonte/hunts	18	tin	1kg
153	PackedDrinkingWater	kinley/ bisleri	600	Bottle	20ltr
154	PackedDrinkingWater	kinley/ bisleri	2400	bottle	200ml
155	Yeastwet	weikfield	18	KG	50gms
156	Mawa(Khoya)	regular,Goo d Quality	12	KG	1kg
157	SundriedTomatoes	urbanplatter/ sundried	24	bottle	200gms
158	EnglishMuffins	regular,Goo d Quality	24	pkt	regular
159	MultiGrainBread	regular,Good Quality	480	pkt	350gms
160	Cookies	nutrichoice , Bakery	21600	pkt	150gms
161	VegetableNugets	mccain/yummies	24	pkt	1kg
162	FrenchFries	mccain/regualar	48	KG	1kg
163	Skimmedmilkpowder	milkmade/ nestle	72	pkt	400gms
164	GulabJamunPowder	ashoka/haldiram /mtr	48	pkt	400gms
165	Gulabjamun(Tin)	haldiram/mtr/ bikaji	36	tin	1kg
166	MangoCrush	mala's/mapro	14	bottle	750ml
167	Sachet-Honey	regular,Goo d Quality	1200	sachet	20gms
168	sachet-Sugar	trust	1200	sachet	5gms
169	Sachet-Ketchup	kissan/delmonte	1800	sachet	10gms
170	Sachet-Coffee	nescafe/bru	360	sachet	2gms
171	Sachet-Jam	kissan	1200	sachet	10gms
172	Sachet-SugarFree	sugarfree	1200	sachet	5gms
173	Sachet-Tea	WaghBakri, Tetley, brookebond	1200	sachet	5gms
174	Sachet-Butter	amul	1200	sachet	10gms
175	MilkPowder	nestle	2400	KG	500gms
176	Sachet-MilkPowder	nestle	1200	sachet	6gms
177	Gulab Jal	regular,Good	120	bottle	250ml
		Quality			
Others					
178	Scrubpad	scotchbrite	180	Pcs	10pc/box
179	ClingFilm	cleanwrap	180	Pcs.	100mroll

180	AluminiumFoil roll	freshwrap	180	Pkt.	1kgs
181	Pickle	mothers/nilon's	210	BTL	1kgs
182	Steelwool	scotchbrite	180	Pkt	10Pc/pkt
183	Tissuepaper roll	Cottondiner	180	Box	6Rollper Box
184	Butterpaper	acharaecom	24	Box	100pc/box
185	Vim Bar	Bar	12	gms	400gms
186	Liquiddish wash	vim	10	BTL	5ltr
NON-BRANDEDDRYRATION ITEMS					
Spices					
187	Ajwain	regular,Good Quality	24	Kg	1kg
188	Anardana(Khatta)	regular,Good Quality	12	Kg	1kg
189	BlackMirchSabut	regular,Good Quality	24	Kg	1kg
190	DhaniaSabut	regular,Good Quality	24	Kg	1kg
191	Dalchini	regular,Good Quality	12	Kg	1kg
192	Imliwithseeds	regular,Good Quality	18	Kg	1kg
193	IIIaichi(Big)	regular,Good Quality	18	Kg	1kg
194	IIIaichi(Small)	regular,Good Quality	18	Kg	1kg
195	Jaifal	regular,Good Quality	36	Kg	1kg
196	KhasKhas	regular,Good Quality	36	Kg	1kg
197	Laung	regular,Good Quality	72	Kg	1kg
198	LalMirchSabutdry	regular,Good Quality	24	Kg	1kg
199	MethiWhole	regular,Good Quality	18	Kg	1kg
200	Rai	regular,Good Quality	24	Kg	1kg
201	SweetSaunf	regular,Good Quality	18	Kg	1kg
202	SodaBicarbonate	regular,Good Quality	18	Kg	1kg
203	Tejpatta	regular,Good Quality	12	Kg	1kg
204	Jeerasabut	regular,Good Quality	15	Kg	1kg
205	GreenIIIaichiPowder	regular,Good Quality	36	Kg	1kg
206	Blacksaltpowder	regular,Good Quality	300	KG	1kg
207	rocksaltpowder	regular,Good Quality	10	kg	1kg
208	CrushedBlackPapper	regular,Good Quality	36	Kg	1kg

209	Starnis	regular,Good Quality	36	Kg	1kg
210	Javitri	regular,Good Quality	36	Kg	1kg
211	Kewara water	regular,Good Quality	144	bottle	650ml
212	Imli	regular,Good Quality	18	Kg	1kg
Cerealproducts					
213	Rice,ParimalPR-14	Regular,Good Quality	540	Kg	25kg
214	RiceBasmati,1121	Regular,Good Quality	4800	Kg	25kg
215	RiceBasmati Broken	Regular,Good Quality	300	Kg	5kgs
216	DosaRice	Regular,Good Quality	600	Kg	1kg
217	RagiFlour	Regular,Good Quality	120	Kg	1kg
218	SoyFlour	Regular,Good Quality	10	Kg	1kg
219	Amaranth	Regular,Good Quality	1200	Kg	1kg
220	AmaranthFlour	Regular,Good Quality	5000	Kg	1kg
221	BajraFlour	Regular,Good Quality	20	Kg	1kg
222	JowarFlour	Regular,Good Quality	30	Kg	1kg
223	KuttuAtta	Regular,Good Quality	72	Kg	1kg
224	Makai Aata	Regular,Good Quality	120	Kg	1kg
225	Singharaatta	Regular,Good Quality	72	Kg	1kg
226	CornFlour	Regular,Good Quality	240	Kg	1kg
227	Sabudana	Regular,Good Quality	180	Kg	1kg
228	RiceFlour	Regular,Good Quality	60	Kg	1kg
229	BreadCrumbs	Regular,Good Quality	120	Kg	1kg
230	Dalila(Roasted)	Regular,Good Quality	240	Kg	1kg
Pulses/Legumes					
231	Channa Dal	regular,Good Quality	240	Kg	30Kg
232	BlackChanna	regular,Good Quality	15	Kg	30kg
233	ArharDal	regular,Good Quality	15	Kg	30kg
234	Lobhia	regular,Good Quality	15	Kg	30kg

235	MoongDhuli	regular,Good Quality	90	Kg	30kg
236	MoongWhole	regular,Good Quality	90	Kg	30kg
237	UradDal Whole	regular,Good Quality	110	Kg	30kg
238	MoongChhilka	regular,Good Quality	110	Kg	30kg
239	MahSabut	regular,Good Quality	10	Kg	30kg
240	MahChhilka	regular,Good Quality	10	Kg	30kg
241	MasurWhole	regular,Good Quality	10	Kg	30kg
242	MasurDal(lalmalkha)	regular,Good Quality	60	Kg	30kg
243	Rajmah	regular,Good Quality	210	Kg	30kg
244	SoyaBean Dal	regular,Good Quality	210	Kg	30kg
245	MothDal	regular,Good Quality	180	Kg	30kg
246	MothSabat	regular,Good Quality	150	Kg	30kg
247	UradDhuli Dal	regular,Good Quality	150	Kg	30kg
248	KabuliChanna(TripleDoller)	regular,Good Quality	10	Kg	30kg
Sugarproducts					
249	Jaggary	regular,Good Quality	600	Kg	1kg
250	Sugar	dalmia/ bajaj	3600	Kg	50kg
251	CastorSugar	regular,Good Quality	30	Kg	1kg
252	IcingSugar	weikfield	18	Kg	1kg
253	BrownSugar	regular,Good Quality	36	Kg	1kg
254	Misri	regular,Good Quality	35	Kg	1kg
Dryfruitsandseeds					
255	KajuWhole,240	regular,Good Quality	400	Kg	250gms
256	Kishmish	regular,Good Quality	400	Kg	250gms
257	KajuBroken	regular,Good Quality	400	Kg	1kg
258	Charmagaj	regular,Good Quality	400	Kg	1kg
259	BadamgiriCalifornia	regular,Good Quality	400	Kg	250gms
260	Figs (Anjeer)	regular,Good Quality	400	Kg	250gms
261	Pistachio	regular,Good Quality	400	Kg	250gms
		Quality			

262	Dates(Khajoor)	regular,Good Quality	400	Kg	250gms
263	Groundnut(Withoutskin)	regular,Good Quality	400	Kg	1kg
264	Groundnut(withSkin)	regular,Good Quality	400	Kg	1kg
265	Murmura(Laiya)	regular,Good Quality	400	Kg	1kg
266	WalNut(Akhrot Giri)	regular,Good Quality	400	Kg	1kg
267	Til(Black)	regular,Good Quality	150	Kg	1kg
268	Til (White)	regular,Good Quality	150	Kg	1kg
269	PumpkinSeed(withskin)	regular,Good Quality	90	Kg	1kg
270	ChiaSeed(blackandwhite)	regular,Good Quality	60	Kg	1kg
271	Flaxseed	regular,Good Quality	110	Kg	1kg
272	MuskMelonSeed	regular,Good Quality	90	Kg	1kg
273	Raisins-Black	regular,Good Quality	30	Kg	1kg
274	Chuhara	regular,Good Quality	168	Kg	1kg
275	Tuti-Fruti	regular,Good Quality	18	Kg	1kg
276	Makhana	regular,Good Quality	36	Kg	1kg
OtherItems					
277	Napkin Roll	regular,Good Quality	120	Pkts	6Rollper Box
278	Toothpicks	regular,Good Quality	120	Pkts	6Caseper Pkt
279	TissuePaper	regular,Good Quality	150	Pkts	50leaf/plt
280	Phenyl	regular,Good Quality	80	Pkts	5ltr
281	surf	rin/wheel	60	Pkts	1kg
282	Plasticbags-500gms/1 kg/2 kg/5kg	regular,Good Quality	150	KG	1kg
283	Garbagebags-Differentsizes	regular,Good Quality	20	KG	1kg
284	CoffeeCups	regular,Good Quality,different sizes	15	Pkts	35cup/ pkt
285	DrinkingGlass-Disposable	regular,Good Quality,different sizes	90	Pkts	50glass/ pkt
286	5compartmentDisposable Plates	ecofriendly	12	Pkts	25plate/ pkt
287	YeastDry	regular,Good Quality	10	KG	200to250 grm/pkt
288	Kitchenwipingclothroll	regular,Good	15	Roll	1 Roll

		Quality			
289	Cupcakepaper	regular,Good Quality	160	1pkt	100pcs
290	SEVNamkeen	regular,Good Quality	150	Pkts	1kg
291	Papad	regular,Good Quality	30	Pkts	200g
292	Khakra	regular,Good Quality	250	pkt	1packet
293	Aromate	knor	36	KG	500gms
294	CoconutDessicated	regular,Good Quality	150	Pkts	1kg
295	DisposableQtrPlate	regular,Good Quality	250	Pkts	50pcs
296	Milk Maid	Nestle	90	tin	1tin
297	Yakult	Yakult	250	Pcs.	5pcs
298	Electrolpowder	Electrol	20	pouch	1pouch
299	SweetBun	Dayspring	25	pkt	1pkt
300	Sabzaseeds	regular,Good Quality	36	Pkts	1kg
301	Aliv Seeds	regular,Good Quality	80	Pkts	1kg
302	Costicsoda	regular,Good Quality	30	Pkts	1kg
303	Mixherbs	regular,Good Quality	20	bottle	1bottle
304	FruitCrush	Mango,Strawberry, Kiwi	30	bottle	1bottle
305	AluminiumDisposablebox	regular,Good Quality,250gms, 500 gms	150	pkt	100pcs
306	Vanillaessence	regular,Good Quality	150	bottle	1small bottle
307	Disposablegloves	regular,Good Quality	250	1pkt	50pcs
308	Disposableheadnetcap	regular,Good Quality	90	1pkt	100pcs
309	FloorCleaner Chemical	Strong,canremove greasiness,	90	bottle	1bottle
310	AllPurposeKitchenCleaner	Cif	150	bottle	5ltr
311	OvenandGrillCleaner	Cif	72	bottle	5ltr
312	HeavyDutyDegreaser	Cif	18	bottle	5ltr
313	StainlessSteelCleaner/Foam Spray	Cif	72	bottle	5ltr
314	WontonSheet	Goodquality	180	pkt	200gms
315	CharcoalWood	regular,Good Quality	90	Kg	5kgs
316	Mushroom(Tinted)	Goodquality	70	kg	1kg
317	DisposableSpoon	Goodquality	500	Pkt	50

Note: In case any items are not listed in the BOQ, the same will be supplied by the bidder at MRP/Market survey rate.

➤ All the above mentioned items will be delivered FoC at Consignee's location.

- The bidder will be considered L-1 whose overall quoted rates of all the items mentioned in the ATC Sl. No. 1 to 317 (supply of Grocery items) will be lowest.
- It is mandatory for bidder to quote the rates for all the above mentioned items (Sl. No. 1 to 317).
- Bidders are directed to quote their rates in financial document (BOQ) only.
- Successful Bidder is required to submit the invoices separately against supply order placed from time to time.

SCOPE OF WORK

1. To provide fresh & hygienic Grocery Items at Sports Authority of India (SAI), Netaji Subhash Regional Centre, Sarojini Nagar, Kanpur Road, Lucknow.
2. To arrange for supply of fresh & hygienic Grocery Items as required with specification at the site by the contractor at his own cost.
3. In the case of failure to supply, short supply or substandard supply 'risk purchase' will be made by the organization out of the Security Deposit of the said Contractor (this includes the difference tender rate and risk purchase plus incidental charges).
4. **Schedule of Requirements.** As per Annexure-V enclosed.
5. **Delivery Period.** The Contractor must be able to supply the fresh provisions at very short notices. The fresh provisions supplied by the contractors should be in good condition and in correct quantity & quality. Failure, to abide by the contractual obligation will lead to the cancellation of contract and forfeited performance security and second lowest will be awarded the contract.
6. **Online submission of Bids System-** The case is being processed on Two-Bid system and Bids would be opened online at the time and date mentioned in critical Date Sheet.
7. **Quality:** Packed and **reputed brand** (where ever applicable). The entire product should be within safe period of expiry period.
8. **Consignee details:** Items to be delivered at Sports Authority of India, Netaji Subhash Regional Centre, Sarojini Nagar, Kanpur Road, Lucknow-226008.
9. Supply items should be supported with delivery challan.
10. Transportation and loading and unloading charges will be inclusive of rate quoted. No extra charges will be paid.

(Authorized Signatory)

Stamp

PENALTIES

1. In case of supplied materials, if found same are lower in quantity or quality and not of standard quality or in unhygienic condition or not supplied in time, a deduction of 10% of gross monthly bill amount of respective month will be made as penalty or as decided by the Regional Director, Sports Authority of India, Netaji Subhash Regional Centre, Sarojini Nagar, Kanpur Road, Lucknow-226008. The decision of SAI NSRC Lucknow with regard to imposing of penalty will be final and binding upon the bidder and the same shall not be entertained further.
2. Repeated faults may result in forfeiture of part or whole of Performance Security and even termination of the contract

SERVICE LEVEL AGREEMENT (SLA)

1. The contract will be for a period of one year commencing from the date of signing the contract. However, the Agreement is terminable by giving one month's notice in writing by SAI to the contractor.
2. The Technical Bids shall be opened on CPPP Portal (e-procurement) at Sports Authority of India, Netaji Subhash Regional Centre, Sarojini Nagar, Kanpur Road, Lucknow-226008 by a duly constituted Committee in the presence of such Bidders or their authorized representatives who may desire to be present at the time of opening of bids.
3. The transportation loading-unloading & other charges will be inclusive in rates quoted by bidder.
4. It is the responsibility of Bidders to read all terms & conditions of this document carefully before filling the bid. Incomplete bid documents or bids not responsive enough to the terms and conditions are liable to be rejected.
5. The Financial Bids shall be opened at Sports Authority of India, Netaji Subhas Regional Centre, Sarojini Nagar, Kanpur Road, Lucknow-226008 and shall be evaluated on the basis of acceptance of rate as per '**Price Schedule Form**' attaches with Financial Bid. Any Negotiation with bidders is strictly prohibited.
6. The bid shall contain no erase or overwriting except as necessary to correct errors made by the Bidder, in which case such corrections shall be authenticated by the person or persons signing the bid.
7. If even after award of contract, information/facts submitted by the bidders are found misleading/incorrect/false etc., The Regional Director, Sports Authority of India, Netaji Subhash Regional Centre, Sarojini Nagar, Kanpur Road, Lucknow-226008 reserves the right to terminate the contract.
8. The successful bidder is due to furnish **interest free Security Deposit @ 3% of value of the contract** in the form of Account Payee Demand Draft from a Commercial Bank drawn in favour of "**Regional Director, Sports Authority of India NSRC, Lucknow**", **payable at Lucknow** Fixed Deposit Receipt/Bank Guarantee. This has to be given within **15 (fifteen) days** from award of supply of dietary articles' contract. The Security Deposit will cover entire period of the contract and will be released after **3month** from the date of conclusion of contract.

9. Execution of the agreement on **Rs.100/- (Rupees hundred only)** on non- judicial Paper within the stipulated period on receipt of award letter.
10. In case of any dispute between the successful bidder and its employee, Sports Authority of India, Netaji Subhash Regional Centre, Sarojini Nagar, Kanpur Road, Lucknow-226008 will have no responsibility and shall not be responsible for any compensation in any form to such employment to any of such employees during the currency of and/or after the expiry of this agreement.
11. The successful bidder will have to provide fresh & hygienic **GROCERY AND DRY FRUITS** etc. items to Sports Authority of India, Netaji Subhash Regional Centre, Sarojini Nagar, Kanpur Road, Lucknow-226008 as per items and Rate as given in **Price Schedule Form of Financial Bid document to this Tender Document.**
12. In case of supplied materials, if found same are lower in quantity or quality and not of standard quality or in unhygienic condition or not supplied in time, a deduction of 10% of gross monthly bill amount of respective month will be made as penalty or as decided by the Regional Director, Sports Authority of India, Netaji Subhas Regional Centre, Sarojini Nagar, Kanpur Road, Lucknow-226008. Repeated fault may result in forfeiture of part or whole of Security Money and even termination of the contract.
13. All the required items are to be supplied upto 01.00 PM as per day to day requirements for dinner and next day lunch.
14. The successful bidder will ensure compliance of all the relevant provisions of the Laws / terms of contract.
15. Sports Authority of India, Netaji Subhash Regional Centre, Sarojini Nagar, Kanpur Road, Lucknow-226008 reserves the right to visit the existing or the past customers of the bidder to ascertain the quality of work performed by them and in case any negative report is received against the bidder, bid may be rejected. Also in case any information provided by the bidder is found to be false, his/her bid can be rejected and part or whole security may be forfeited.
16. The successful bidder will submit bill in duplicate on 5th of each month along with challans separately to the Regional Director, Sports Authority of India, Netaji Subhash Regional Centre, Sarojini Nagar, Kanpur Road, Lucknow-226008 for payment. The payment will be made after verification of items supplied as per indent. Tax at sources shall be deducted as admissible and payment will be made accordingly by A/C Payee

cheque or to be transferred to his/her account through electronic system within 15 days from the receipt of the bill.

17. That the successful bidder shall not do anything inside or outside the premises, which may create nuisance or any cause of annoyance to the neighbor, to the Director and or to the visitors and Sports person living/visiting the premises.
18. The successful bidder shall be responsible for ensuring the safety of the Sports Authority of India, Netaji Subhash Regional Centre, Sarojini Nagar, Kanpur Road, Lucknow-226008 and his own employees. In case of any injury to any Sports Authority of India, Netaji Subhash Regional Centre, Sarojini Nagar, Kanpur Road, Lucknow-226008 persons or damages caused to the property of Sports Authority of India, Netaji Subhash Regional Centre, Sarojini Nagar, Kanpur Road, Lucknow-226008 as result of this contract activities, the successful bidder shall be solely responsible to pay compensation for such injury and/ or damages as may be required under the law. In case of any court case or challan by the police or any local authority or any other party competent to take such action, the successful bidder shall be sole responsible for defending the cases before the court of law and/or to ensure compliance with the summons / challan served in this behalf.
19. These are only proposed draft, terms & conditions and can be modified/changed or added at the time of finalization and signing the agreement.
20. **Conditional/Incomplete/offers not conforming to tender document will be rejected.**
21. Any violation of instructions / agreement or suppression of facts will attract cancellation of agreement without any reference.
22. In case the SAI suspects or finds any work is entrusted to any sub-contractor on piecemeal basis or on regular terms, the SAI reserves the right to terminate the contract without assigning any reasons.
23. If the contractor is a partnership of two or more persons all such persons shall be jointly and severally liable to the Department for the fulfillment of the terms of contract.
24. The Contractor will be held wholly responsible for any action taken by statutory bodies for violation /non – compilation of any such provision/rule.

25. Whenever there is a duplication of clause either in the terms and conditions or in the agreement, the clause which is beneficial to the SAI will be considered applicable at the time of any dispute / following any statutory rules.
26. **Disclaimer:** The near relatives of SAI are prohibited from participation in this tender. The near relatives for this purposes are defined as:
- a) Member of a Hindu Undivided Family;
 - b) Their Spouse;
 - c) The one is related to the other in the manner as father, mother, son(s), son's wife (daughter-in-law), daughter(s) & daughter's husband (son-in-law), brother(s) & brother's wife, sister(s) and sister's husband (brother-in-law).
27. **Additional Factors and Parameters for Evaluation and Ranking of Responsive Tenders:**
- SAI will take into account also the additional factors, if any, incorporated in tender document in the manner and to the extent indicated therein
- (a) Further to Section II-A (G) Scrutiny & Evaluation of Bids above, the purchaser's evaluation of a tender will include and take into account the following:
In the case of goods manufactured in India or goods of foreign origin already located in India, Goods and Services Tax, Works Contract Tax etc which will be contractually payable (to the bidder), on the goods and services; and in the case of goods of foreign origin offered from abroad, customs duty and other similar import duties/taxes, which will be contractually payable (to the bidder) on the goods and services.
 - (b) In exercise of powers conferred in section 11 of the Micro, Small and Medium Enterprises Development (MSMED) Act 2006, the Government has notified a new Public Procurement Policy for Micro & Small enterprises effective from 1st April 2012. The policy mandates that 20% of procurement of annual requirement of goods and services by all Central Ministries/Public Sector Undertakings will be from the micro and small enterprises. The Government has also earmarked a sub target of 4% procurement of goods & services from MSEs owned by SC/ST entrepreneurs out of above said 20% quantity.
 - i) In accordance with the above said notification, the participating Micro and Small Enterprises (MSEs) in a tender, quoting price within the band of L

1+15% would also be allowed to supply a portion of the requirement by bringing down their price to the L1 price, in a situation where L1 price is from someone other than on MSE. Such MSEs would be allowed to supply up to 20% of the total tendered value. In case there are more than one such eligible MSE, the 20% supply will be shared equally. Out of 20% of the quantity earmarked for supply from MSEs, 4% quantity is earmarked for procurement from MSEs owned by SC/ST entrepreneurs. However, in the event of failure of such MSEs to participate in the tender process or meet the tender requirements and the L1 price, the 4% quantity earmarked for MSEs owned by SC/ST entrepreneurs will be met from other participating MSEs.

- ii) The MSEs fulfilling the prescribed eligibility criteria and participating in the tender shall enclose with their tender a copy of their valid registration certificate with District Industries Centres or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir board or national Small Industries Corporation or any other body specified by Ministry of Micro and Small enterprises in support of their being on MSE, failing which their tender will be liable to be ignored.
- c) The condition of prior turnover and prior experience may be relaxed for Startups (Rule 173 (i) of GFR, 2017) (As defined by Department of Industrial Policy and Promotion) subject to meeting of quality and technical specification and making suitable provisions in the bidding document. The quality and technical parameters are not to be diluted.

- 28. If dispute or difference of any kind shall arise between the SAI and the Contractor in connection with or relating to the Contract, the parties shall make every effort to resolve the same amicably by mutual consultations.
- 29. If the parties fail to resolve their dispute or difference by such mutual consultation within twenty-one days of its occurrence, then, either the SAI or the Contractor may give notice to the other party of its intention to commence arbitration, as the other party of its intention to commence arbitration, as hereinafter provided the applicable arbitration procedure will be as per the Arbitration and Conciliation Act, 1996 of India. In the case of a dispute or difference arising between SAI the Contractor relating to any matter arising out of or connected with the Contract, such dispute or difference shall be referred to the sole arbitration, appointed to be the arbitrator by the Regional Director, SAI, NSRC, Lucknow-226008. The award of the arbitrator will be final and binding on the parties to the Contract.

30. Venue of Arbitration: The venue of arbitration shall be the place from where the Contract has been issued.
31. The Court of Judicature at Netaji Subhash Regional Centre, Sarojini Nagar, Kanpur Road, Lucknow will have the exclusive jurisdiction to try the disputes.
32. The Contract shall be governed by and interpreted in accordance with laws of India for the time being in force.

Note: These terms and conditions are part of the Contract/ Agreement as indicated in the Agreement between SAI and the Agency and any non-compliance shall be deemed as breach of the Contract / Agreement

SPECIAL CONDITIONS

The Bidder is required to give confirmation of their acceptance of Special Conditions of the RFP mentioned below which will automatically be considered as part of the Contract concluded with the successful Bidder (i.e. Seller in the Contract) as selected by the Buyer. Failure to do so may result in rejection of Bid submitted by the Bidder.

1. **Repeat Order Clause:-** This unit can order upto 25% quantity of the items under the present contract within six months from the date of supply/successful completion of this contract, the cost, terms & conditions remaining the same. You are required to confirm acceptance of this clause. It will be entirely the discretion of this unit to place the repeat order or not.

2. **Payment Terms for Indigenous Sellers -**

(a) 100% payment on delivery and acceptance by the user

3. **Advance Payments:-** No advance payment to be made

4. **Risk & Expense clause:** Whenever the contractor fails to meet a demand duly placed on him either by NOT tendering any quantity or by tendering quantities short of the total demand, urgent action has to be taken to make good the deficiency at the expense of the contractor under the term of the contract. This may be effected by making risk purchases or by issue of authorized substitutes.

1. **Force Majeure clause:-**

(a) Neither party shall bear responsibility for the complete or partial nonperformance of any of its obligations (except for failure to pay any sum which has become due on account of receipt of goods under the provisions of the present contract), if the non-performance results from such Force Majeure circumstances as Flood, Fire, Earth Quake and other acts of God as well as War, Military operation, blockade, Acts or Actions of State Authorities or any other circumstances beyond the parties control that have arisen after the conclusion of the present contract.

(b) In such circumstances the time stipulated for the performance of an obligation under the present contract is extended correspondingly for the period of time of action of these circumstances and their consequences

(i) The party for which it becomes impossible to meet obligations under this contract due to Force Majeure conditions, is to notify in written form the other party of the beginning and cessation of the above circumstances immediately, but in any case not later than 10 (Ten) days from the moment of their beginning. (d) Certificate of a Chamber of

Commerce (Commerce and Industry) or other-competent authority or organization of the respective country shall be a sufficient proof of commencement and cessation of the above circumstances.

(ii) If the impossibility of complete or partial performance of an obligation lasts for more than 6 (six) months, either party hereto reserves the right to terminate the contract totally or partially upon giving prior written notice of 30 (thirty) days to the other party of the intention to terminate without any liability other than reimbursement on the terms provided in the agreement for the goods received.

5. Quality Assurance:- (Physical Verification of items by the committee) within with the supply of items month of this date of contract. Buyer reserves the right to modify the Verification Committee. The item should be of the latest manufacture, conforming to the current production standards and having 100% defined life at the time of delivery.

6. Inspection Authority:- Regional Director, SAI, NSRC, Lucknow or her representative

7. Claims: - The following Claims clause will form part of the contract placed on successful Bidder

(I) The claims may be presented either: (a) on quantity of the stores, where the quantity does not correspond to the quantity shown in the Packing List/Insufficiency in packing, or (b) on quality of the stores, where quality does not correspond to the quality mentioned in the contract.

(II) The quantity claims for deficiency of quantity shall be presented immediately on completion of Inspection and acceptance of goods. The quantity claim shall be submitted by the Seller as per Form Enclosed.-----

(iii) The quality claims for defects or deficiencies in quality noticed during the Inspection report shall be presented immediately on completion of Inspection and acceptance of goods. Quality claims shall be presented for defects or deficiencies in quality noticed during expiry period earliest. The quality claims shall be submitted to the Seller.

(IV) The Seller shall collect the defective or rejected goods from the location nominated by the Buyer and deliver the replaced goods at the same location without incumbrances addition cost under Seller's arrangement.

(V) The quality claims will be raised solely by the Buyer and without any certification/countersignature by the Seller's representative stationed in India.

8. Special conditions/instruction

- (a) The Contractor must be able to supply the fresh provisions at very short notices. The fresh provisions supplied by the contractors should be in good conditions and in correct quantity and quality. Failure, to abide by the contractual obligation will lead to the cancellation of contract and forfeiture of earnest deposit and second lowest will be awarded the contract.
- (b) The Contractor has to supply the fresh provisions to Sports Authority of India, Netaji Subhash Regional Centre, Sarojini Nagar, Kanpur Road, Lucknow-226008 after inspection of Consignee. No extra money will be paid for packing, delivery charges and any other charges. Items must be supplied to the Sports Authority of India, Netaji Subhash Regional Centre, Sarojini Nagar, Kanpur Road, Lucknow-226008 per delivery schedule. **The bill of provisions will be made within 01 months on receipt of items.**
- (c) The contract on a stamp paper will be signed with only lowest group wise bidder.
- (d) It is also mentioned that the requirement may decrease or increase owing to SAI operational reasons.
- (e) Items available in the market, quoted in tender, when demanded are to be invariably supplied by the contractor.
- (f) Delay in supply of scheduled time will be considered as not supplied and will be purchased and supplied by this office under contractor's own expenses to meet operational requirements to avoid time delay. No further claim will be entertained in this matter.
- (g) The details and mode of transport used by you for delivering fresh provisions which may have to be issued with gate pass for entry in to SAI.
- (h) The firms should also furnish following details along with quotation. Name of their bank, Account Details, branch code, MICR and NEFT IFSC Code Income Tax payee/ PAN/SRIN No., Mode of transport, packing details of items.
- (i) The bidders must provide rates of all items. In case, rates “**Not quoted**” for any items, the highest rate quoted for those items by other bidders, shall be assumed for those items.
- (j) Once quoted, rate and amount of items will not be changed till completion of the contract, decision of the tender opening committee will be final and no changes will be accepted thereafter.

- (k) Supply of Grocery (ration) will be affected from the date mentioned in the contract agreement.
- (l) At the time of opening the tender firm's representative must be available to avoid any controversies in future. No complaints/ grievances will be accepted in later stage.
- (m) Payment will be made monthly on receipt of original bill, which shall to be handed over to SAI office by last day of the month or by first week of next month for raising of contingent bill.

PAYMENT TERMS

1. Payment Terms for Indigenous Sellers–

- (a) 100% payment on delivery and acceptance by the user.
- (b) The payment shall be made on monthly basis on receipt of original bills.

2. Advance Payments:-

No advance payment to be made.

- 3. Payment will be made monthly on receipt of original bill, which shall to be handed over to SAI office by last day of the month or by first week of next month for raising of contingent bill.
- 4. The payment will be made by the SAI, NSRC Lucknow for the items supplied. Payment shall be made subject to recoveries, if any, by way of liquidated damages or any other charges as per terms & conditions of contract. The successful bidder will submit bill in duplicate along with challans separately to the Regional Director (I/C), Sports Authority of India, NSRC Lucknow for payment. The payment will be made after verification of items supplied as per indent. Tax at sources shall be deducted as admissible and payment will be made accordingly by A/C Payee cheque or to be transferred to his/her account through electronic system/PFMS.
- 5. The contractor has to supply the fresh provisions to Sports Authority of India, Netaji Subhash Regional Centre, Sarojini Nagar, Kanpur Road, Lucknow-226008 after inspection of Consignee. No extra money will be paid for packing, delivery charges and any other charges. Items must be supplied to the Sports Authority of India, Netaji Subhash Regional Centre, Sarojini Nagar, Kanpur Road, Lucknow-226008 per delivery schedule. **The bill of provisions will be made within 01 months on receipt of items.**
- 6. The firms should also furnish following details along with quotation Name of their bank, Account Details, branch code, MICR and NEFT IFSC Code Income Tax payee/ PAN/SRIN No., Mode of transport, packing details of items.

SECTION – V(A)
Contract Agreement
Sports Authority of India

Contract No.

Dated

**This is in continuation to this office's Notification
of No**

**dated Award of Rate
Contract**

Name & address of the Service

1. provider:

and subsequent
Amendment

2. Bidding Document No _____ dated _____

No _____ dated _____ (if any), issued by the SAI.

3. Service provider's Bid No _____ dated _____ and subsequent communication(s)
No _____ dated _____ (if any), exchanged between the supplier and the
purchaser in connection with this Bid.

4. In addition to this Contract Form, the following documents etc, which are included in
the documents mentioned under paragraphs 2 and 3 above, shall also be deemed to
form and be read and construed as integral part of this Rate Contract:

- (i) General Conditions of Contract;
- (ii) Technical Specifications;
- (iii) Bid Form furnished by the supplier;
- (iv) Price Schedule(s) furnished by the supplier in its Bid;
- (v) SAI's Notification of Award of Contract

5. Some terms, conditions, stipulations etc. out of the above-referred
documents are reproduced below for ready reference.

(i) Brief particulars of the services which shall be provided by the service
provider are as under

Schedule	Brief description of	Accounting		Terms of
No.	services	unit	Unit price	Delivery

Any other additional services (if applicable) and cost thereof: _____

(ii) **Contract valid upto:**

- (iii) Prices:
- (iv) Details of Performance Security:
- (v) Warranty Period:
- (vi) Payment terms:

(Signature, name and address of the

authority's authorized official)

For and on behalf of Director, Sports Authority of
India Received and accepted this Contract

[Signature with date, name and
designation]

For and on behalf of Messers _____

[Name & address of the service
provider]

(seal of the service
provider)

Date: _____

Place: _____

SECTION – V (B)
CHECKLIST

Name of Bidder: _____

Name of Manufacturer: _____

S. N.	Activity	Yes/No/NA	Page No. in the TE Document	Remarks
1	Have you enclose Bid Security Declaration in the format given in section- IV (I) ?			
2	Have you enclosed duly filled Tender Form as per format in Section IV (A)?			
3	Have you enclosed power of attorney in favor of signatory in Section-IV (B)?			
4	Have you submitted three year experience as per criteria stipulated in Qualification Criteria?			
5	Have you submitted GST registration Certificate?			
6	Have you submitted rates of articles in the price schedule as per BoQ?			
7	Have you enclosed photocopy of IT Return for the F.Y. (2020-21, 2021-22& 2022-23).?			
8	Have you furnished Income Tax Account No. as allotted by the Income Tax Department of Govt. of India?			
9	Have you intimated the name an full address of your Banker (s) along with your account Number?			
10	Have you fully accepted payment terms as per TE document?			
11	Have you furnished conflict of interest certificate as per Annexure-II?			
12	Have you submitted the certificate of incorporation?			
13	Have you furnished Average Annual Turnover Rs. 90.00lakh for last three years prior to the date of Tender opening duly certified by chartered accountant bearing their membership no.?			
14	Have you submitted declaration on disclosure of code of Integrity as per Annexure-III?			
15	Have you submitted duly filled up NEFT mandate form as per Annexure-I			

Note:-

- 1. All pages of the Tender should be page numbered and indexed.**
- 2. The bidder may go through the checklist and ensure that all the documents/confirmations listed above are enclosed in the tender and no column is left blank. If any column is not applicable, it may fill up as NA.**
- 3. It is responsibility of bidder to go through the TE document to ensure furnishing all required documents in addition to above, if any.**

(Signature with date)

**(Full name, designation & address of the person duly authorized sign on behalf of
the bidder)**

For and on behalf of

(Name, address and stamp of the tendering firm)

SECTION – IV (A)
BID SUBMISSION FORM

Date_____

To,

Regional Director,
Sports Authority of India
Netaji Subhash Regional Centre
Sarojini Nagar, Kanpur Road, Lucknow

Ref: Your bidding document no. _____ dated _____

We, the undersigned have examined the above mentioned Bidding Document, including amendment/corrigendum No. _____ dated _____ (if any), the receipt of which is hereby confirmed. We now offer to supply of Grocery and Dry Fruits at Campus Hostel of SAI, NCOE, Lucknow in conformity with your above referred document for the rate as quoted in the price schedule(s), attached herewith and made part of this Bid.

2. We further confirm that, if our Bid is accepted, we shall provide you with a Performance Security of required amount in an acceptable form in terms of SLA Clause 07 for due performance of the Contract.

3. We agree to keep our Bid valid for acceptance for **90 (Ninety) days** or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this Bid up to the aforesaid period and this Bid may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal Contract is executed, this Bid read with your written acceptance thereof within the aforesaid period shall constitute a binding Contract between us.

4. We agree to all terms & conditions of Service Level Agreement (SLA).

5. We further understand that you are not bound to accept the lowest or any Bid you may receive against your above-referred Bid Reference.

6. We confirm that we are competent to Contract and we do not stand deregistered/banned/blacklisted by any Govt. Authorities.

7. We confirm that we fully agree to the terms and conditions specified in above mentioned Bidding Document, including amendment/ corrigendum if any.

[Signature with date, name and designation] Duly authorized to sign Bid for and on

behalf of Messrs_____

[Name & address of the
firm]

SECTION – IV (B)

Form for Power of Attorney/Board Resolution

Know all men by these presents, we, _____ the board vide board resolution dated....(name of the firm and address of the registered office) do hereby irrevocably constitute, nominate, appoint and authorize Mr./Ms. (Name), son/daughter/wife of _____ and presently residing at _____, who is (presently employed with us and holding the position of _____], as our true and lawful attorney (hereinafter referred to as the “Attorney”) to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our bid for the (Name of Mandate) including but not limited to signing and submission of all applications, bids and other documents and writings, participate in bidder’s and other conferences and providing information/responses to Sports Authority of India(hereinafter referred to as “Purchaser”), representing us in all matters before Purchaser, signing and execution of all contracts including the Agreement and undertakings consequent to acceptance of our bid, and generally dealing with Purchaser in all matters in connection with or relating to or arising out of our bid for the said Tender and /or till the entering into the Contract with Purchaser.

AND we hereby agree to ratify and confirm and do hereby all acts, deeds and things lawfully done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE, _____ THE ABOVE
NAMED _____

PRINCIPALS HAVE EXECUTED THIS POWER OF ATTORNEY ON

THIS DAY OF 20** For _____

(Signature)

(Name, Title, and Address) Witnesses:

- 1.
- 2.

Accepted (Notarized) (Signature)

(Name, Title and Address of the Attorney)

SECTION – IV (C)
BANK GUARANTEE FORM FOR PERFORMANCE SECURITY

To

Regional Director,
Sports Authority of India
Netaji Subhash Regional Centre
Sarojini Nagar, Kanpur Road, Lucknow

[The bank, as requested by the successful Bidder, shall fill in this form in accordance with the instruction indicated]

Date:[insert date(as day, month and year) on Notification of Award] and Contract No_____

Bank's Branch or Office: [insert complete name of Guarantor]

Beneficiary: Regional Director, Sports Authority of India, NSRC, Lucknow

PERFORMANCE GUARANTEE No.: [insert Performance Guarantee Number]

We have been informed that [insert complete name of firm] (hereinafter called "the bidder") has entered into Contract No. [insert number] dated [insert day and month], [insert year] with you, for the supply of [description of Goods and related Services] (hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, a Performance Guarantee is required.

At the request of the firm, we hereby irrevocably undertake to pay you any sum(s) not exceeding [insert amount(s) in figures and words] upon receipt by us of your first demand in writing declaring the Supplier to be in default under the Contract, without cavil or argument, or your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This Guarantee shall expire no later than the [insert number] day of [insert month] [insert year], and any demand for payment under it must be received by us at this office on or before that date.

This guarantee is subject to the Uniform Rules for Demand Guarantees, ICC Publication No. 458, except that subparagraph (ii) of Sub-article 20(a) is hereby excluded.

[Signature of authorized representatives of the Bank and the Supplier]

SECTION – II (A)
INSTRUCTIONS TO BIDDERS (ITB)

1. Introduction

- (i) The Bidding Documents is for purchase of items as mentioned in the tender documents.
- (ii) This section (Section-II) provides the relevant information as well as instructions to assist the prospective Bidders in preparation and submission of Bids. It also includes the mode and procedure to be adopted by the Purchaser for receipt and opening of bids as well as scrutiny and evaluation of Bids and subsequent placement of Contract.
- (iii) Before formulating the Bid and submitting the same to the bid inviting authority, the Bidder should read and examine all the terms, conditions, instructions etc. contained in the Bidding Documents. Failure to provide and/or comply with the required information, instructions etc. incorporated in these Bidding Documents may result in rejection of its Bid.

2. Language of Bid

The Bid submitted by the Bidder and all subsequent correspondence and documents relating to the Bid exchanged between the Bidder and the purchaser, shall be written in the English language. However, the language of any printed literature furnished by the Bidder in connection with its Bid may be written in any other language provided the same is accompanied by an English translation and, for purposes of interpretation of the Bid, the English translation shall prevail.

3. Tendering Expenses

The Bidders shall bear all costs and expenditure incurred and/or to be incurred by it in connection with its tender including preparation, mailing and submission of its tender and for subsequent processing the same. The SAI will, in no case be responsible or liable for any such cost, expenditure etc. regardless of the conductor outcome of the tendering process.

4. Local Conditions

It is imperative that each bidder fully acquaints himself with all the local conditions and factors, which would have any effect on the performance/completion of the contract in all respect. Bidders would themselves be responsible for compliance with Rules, Regulations, Laws and. Acts in force from time to time in India. On such matters, the client shall not entertain any request from the bidders.

5. Amendments to Bidding Documents

- i) At any time prior to the deadline for submission of bid, the SAI may, for any reason whether at its own initiative or in response to a clarification required by a prospective bidder, modify the bid document by issuing suitable amendment(s) to it.
- ii) Such an amendment to the bid document will be uploaded on SAI website: www.sportsauthorityofindia.nic.in and CPPP Portal of Government of India i.e. <https://eprocure.gov.in/eprocure/app> only.
- iii) In order to afford prospective bidders reasonable time to take into account the amendments in preparing their bids, SAI may, at its discretion, suitably extend the dead line for submission of bids.

6. Modifications/withdrawal of bids

The bidder, after submitting the bid, is permitted to submit alterations/modifications to the bid, so long such alterations/ modifications are received duly sealed and marked like original bid, up-to the date and time of submission of bid. Any amendment/modification submitted after the prescribed date and time of receipt of bids is not to be considered.

7. Clarification of Bidding Documents

- (i) A bidder requiring any clarification or elucidation on any issue in respect of the bid document may take up the same with the SAI in writing. The SAI will respond in writing to such request provided the same is received (by the SAI) not later than the date and time prescribed in the bid document.
- (ii) Any clarification issued by SAI in response to query (i.e.) raised by the prospective bidders shall form an integral part of bid document and it may amount to an amendment of the relevant clause(s) of the bid document.

8. Bid format

The bidders are to furnish their bids as per the prescribed format at **BOQ** and also as per the instructions incorporated in the bid document.

D. PREPARATION OF BIDS

9. Documents Comprising the Bid

The documents as detailed in Clause 11 and 12 of ITB, i.e., Technical Bid and Financial Bid shall comprise the bid.

10. Technical Bid:

The Bidder shall submit the following documents:-

- (i) Bid Security: In place of bid security, bid security declaration in the format given in section- IV (I).

- (ii) Self-attested ID proof, address proof, Pan Card and a recent passport size colored photograph of authorized representative.
- (iii) Certificate of Incorporation, Articles and Memorandum of Association in case of companies/Partnership Deed and Registration of Partnership Firm in case of Firms/Any document proving ownership of proprietary firm.
- (iv) Documents mentioned in the qualification criteria.
- (v) Three years' experience of supply of **Grocery Items** (Attach documentary proof).
- (vi) National Electronic Fund Transfer (NEFT Form) as per Annexure-I for payment in Indian Rupee.
- (vii) Certificate of Chartered Accountant showing annual turnover of **Rs. 90.00 lakh per annum** for the last three financial years (2020-21,2021-22& 2022-23). Copies of Balance Sheet, Profit and Loss Account statement etc. need not be enclosed.
- (viii) Income Tax returns filed for the last three Financial Years. (Assessment Year (2020-21, 2021-22& 2022-23).
- (ix) Goods & Services Tax Certificate.
- (x) Valid PAN & TIN (Tax Payer Identification Number)/TAN.
- (xi) Registration No. and Certificates for Shops & Establishment Act of the respective state, if applicable.

Note:

- 1) *The bidding companies /firms /agencies are required to attest (self-attestation) the scanned copies of documents, along with the bid, signed on each page with seal, to establish the bidders' eligibility and qualifications failing which their bid shall be summarily rejected and will not be considered. The bidders are responsible for what they attest and claim; if, later on, it is found that whatever has been attested by the bidder is not true/ correct, the company/ firm / agency of the bidder will render itself liable for punitive action including black- listing for purpose of procurement of any service (s), in addition to attracting penal provisions of the agreement.*
 - 2) **The Technical bid shall not include any financial information. Such a bid shall be summarily rejected.**
 - 3) **All documents should be submitted in PDF format.**
 - 4) **All pages of the Bid should be page numbered and properly indexed.**
11. **Financial Bid:** This should be uploaded online in the prescribed **BOQ** format of bid document.
- (i) The Bidder shall quote for all the components of items specified in the '**Price Schedule Format**' provided under **BOQ including all (taxes, duties, levies etc).**
 - (ii) The unit price shown in the financial bid will be inclusive of all charges, taxes & duties, transportation, loading & unloading & GST.
 - (iii) It is the responsibility of Bidder to go through the Bidding Document before offering rates as per price schedule.
 - (iv) All pages of the Bid should be page numbered and properly indexed.
 - (v) The authorized signatory of the bidder must sign the bid and duly stamp the same with seal of the Company/Organization at appropriate places and initial all the remaining pages of the bid.
 - (vi) A Bidder, who did not fulfill any of the above requirements and / or gives evasive information / reply against any such requirement, shall be liable to be ignored and rejected.
 - (vii) Conditional bids shall be summarily rejected.
 - (viii) All payments in Indian Rupee will be made through National Electronic Fund Transfer (NEFT)/RTGS System. Bidders are required to fill and attach the NEFT Mandate Form Attached as per **Annexure-I** along with their offers, if not already executed in SAI. Notification of Award will not be issued without NEFT Mandate Form

12. Firm Price

- a. The prices quoted by the Bidder shall remain firm and fixed during the currency of the contract and not subject to variation of any account.

Note: Bidders are requested to upload the “Technical Bid” and ‘Financial Bid’ having the above mentioned documents online in PDF & BOQ format respectively.

13. Alternative Bids are not allowed.

14. Documents establishing bidder’s eligibility and qualifications

The bidder shall furnish, as part of its bid, relevant details and documents establishing its qualifications as stipulated in Qualification Criteria of Tender Document to perform the contract.

15. Bid Security/Earnest Money Deposit (EMD)

EMD is Scanned copy of EMD is to be uploaded online and Hard Copy of same must be sent to the **Sports Authority of India (SAI)**, Netaji Subhash Regional Centre, Lucknow on or before bid submission Date & time as mentioned in Critical Date Sheet.

16. Bid Validity

- (i) The bid shall remain valid for acceptance for a period of 90 (Ninety) days after the date of bid opening, prescribed in the bid document. Any bid valid for a shorter period shall be treated as unresponsive and rejected.
- (ii) In exceptional circumstances, SAI may request the bidders’ consent to extend the validity of their bids up to a specified period. The bidders, who agree to extend the bid validity period are to extend the same in writing. However, they will not be permitted to modify their original bids during the extended bid validity period.
- (iii) In case, the day up to which the bids are to remain valid falls on a holiday or on a day declared as holiday or closed day for the SAI, the bid validity shall automatically be extended up to the next working day.

17. Signing of Bids

- (i) The bidders shall submit their bids as per the instruction contained in ITB.
- (ii) The tender shall be written in legible & indelible ink and the same shall be signed by the bidder or by a person (s) who has been duly authorized to bind the bidder to the contract. The letter of authorization shall be by a written power of attorney, which shall also be furnished along with the bid.
- (iii) The tender shall be duly signed at the appropriate places as indicated in the TE documents and all other pages of the tender including printed literature, of any shall be initialed by the same person(s) signing the tender. The tender shall not contain any erasure or overwriting, except as necessary to correct any error made by the bidder and, if there is any such correction; the same shall be initialed by the person(s) signing the tender.

E. SUBMISSION OF BIDS

18. Submission of Bids

- (i) Bids should be submitted online through CPPP Portal.
- (ii) Bids must be received by the SAI not later than the date and time prescribed in the bid document.
- (iii) SAI, at his discretion, may extend the deadline for submission of bids by amending the bid document in accordance with clause 8 of ITB. In that case, all rights and obligations of the SAI and the bidders would automatically stand extended.
- (iv) Submission of more than one bid by the same bidder shall entail him for disqualification from participating in the bid process.

F. BIDOPENING

19. Opening of Bids

- (i) In case the specified date of bid opening falls on a holiday or is subsequently declared a holiday or closed day for the SAI, the bids will be opened at the appointed time and place on the next working day.
- (ii) Two – bid system as mentioned will be as follows:-

- A. Technical Bids** will be opened in the first instance, at the prescribed date and time. These bids shall be scrutinized and evaluated by the SAI with reference to parameters prescribed in the Bid Document. During the Technical bid opening, the bid opening official(s) will read the salient features of the bids like brief description of the items offered, delivery period, Bid Security and any other special features of the bids, as deemed fit by them.
- B. Financial Bids** of only the technically acceptable bids / offers (as decided in the first stage) shall be opened for further scrutiny and evaluation on a date notified after the evaluation of the Technical Bid. The prices, special discount if any offered etc., as deemed fit by bid opening official(s) will also be readout.

G. SCRUTINY AND EVALUATION OF BIDS

20. Basic Principle

Bids will be evaluated on the basis of the terms & conditions already incorporated in the TE document, based on which tenders have been received and the terms, conditions etc. mentioned by the bidders in their tenders. No new condition will be brought in while scrutinizing and evaluating the tenders.

21. Scrutiny of Tenders

- i) The SAI will examine the Tenders to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed stamped and whether the Tenders are generally in order.
- ii) SAI will determine the responsiveness of each Tender to the TE Document without recourse to extrinsic evidence.
- iii) The tenders will be scrutinized to determine whether they are complete and meet the essential and important requirements, conditions etc. as prescribed in the TE document. The tenders, which do not meet the basic requirements, are liable to be treated as non – responsive and will be summarily ignored.
- iv) The following are some of the important aspects, for which a tender shall be declared non – responsive and will be summarily ignored;
 - a) Qualification Criteria not enclosed.
 - b) Tender is unsigned.
 - c) Tender validity is shorter than the required period.
 - d) In place of bid security, bid security declaration in the format given in section- IV (I)
 - e) Bidder has not agreed to give the required performance security.
 - f) Bidder has not agreed to other essential condition(s) specially incorporated in the tender enquiry like terms of payment, liquidated damages clause, warranty clause, dispute resolution mechanism applicable law.
 - g) Poor/ unsatisfactory past performance.
 - h) Bidder has not quoted as per the Price Schedule.
 - i) Bidder has not complied with the requirement of Clauses of ITB.

22. Minor infirmity/irregularity/Non-conformity

If during the preliminary examination, the SAI find any minor infirmity and/ or irregularity and/ or non-conformity in a tender, the SAI will convey its observation on such 'minor' issues to the bidder by registered/speed post/email etc. asking the bidder to response by a specified date. If the bidder does not reply by the specified date or gives evasive reply without clarifying the point at issue in clear terms, that tender will be liable to be ignored.

23. Discrepancies in Prices

- a) If there is a discrepancy between the amount expressed in words and figures, the amount in words shall prevail.
- b) If, as per the judgment of the SAI, there is any such arithmetical discrepancy in a tender, the same will be suitably conveyed to the bidder by registered/speed post. If the bidder does not agree to the observation of the SAI, the tender is liable to be ignored.

24. Qualification Criteria

Bids of the Bidders, who do not meet the required Qualification Criteria prescribed in Clause 11 of Section II (A) read with Qualification Criteria will be treated as non - responsive and will not be considered further.

25. Comparison of Bids and Award Criteria.

- (i) The Contract shall be awarded to the responsive Bidder(s) who is overall lowest in the BOQ and who meets the laid down Qualification Criteria in the Bid documents. This means the rate of all items in BOQ will be summed up and to be treated as one item and the bidder who comes L-1 will be awarded the contract.
- (ii) The SAI reserves the right to give the price preference/ Award preference as per the instruction in vogue while evaluating, comparing and ranking the responsive Bids. The Bidders claiming the same should enclose the concerned Notification of Govt. of India along with other relevant documents so as to establish their claim for such preferences.

26. Contacting the SAI

- (i) From the time of submission of tender to the time of awarding the contract, if a BIDDER needs to contact the SAI for any reason relating to this tender enquiry and / or its tender, it should do so only in writing.
- (ii) In case a bidder attempts to influence the SAI in the SAI's decision on scrutiny, comparison & evaluation of tenders and awarding the contract, the tender of the bidder shall be liable for rejection in addition to appropriate administrative actions being taken against that bidder, as deemed fit by the SAI.

H. AWARD OF CONTRACT

27. SAI's Right to accept any Bid and to reject any or all tenders

SAI reserves the right to accept or reject any or more tender(s) without assigning any reason or to cancel the tendering process and reject all tenders at any time prior to award of Contract, without incurring any liability, whatsoever to the affected bidder(s).

28. Notification of Award

- (i) The bidder whose bid has been accepted will be notified of the award by the SAI prior to the expiry of the bid validity period.
- (ii) Before expiry of the bid validity period, the SAI will notify the successful bidder in writing, by registered / speed post or by fax/ email that its bid for items, which have been selected by the SAI, also briefly indicating there-in, that the essential details like description and prices have been accepted. The successful bidder must furnish to the SAI the required Performance Security within **15(Fifteen)days** from the date of dispatch of this notification, failing which the Bid Security will be forfeited and the award will be cancelled. Relevant details about the Performance Security have been provided under Service Level Agreement (SLA) Clause 07.
- (iii) The details of award of work and name of the successful bidder shall be mentioned on the CPPP Portal.
- (iv) Notification of Award shall constitute the conclusion of the Contract.

29. Issue of Contract

- (i) Promptly after notification of award, the SAI will mail the Contract Agreement as per Section V(A), duly completed and signed, in duplicate, to the successful bidder by registered / speed post.
- (ii) The successful bidder shall return the original copy of the contract, duly signed and dated, to the SAI by registered/ speed post within **15(Fifteen)** days from the date of issue of the contract.
- (iii) The SAI reserve the right to issue the Notification of Award consignee wise.

30. Variation of quantities at the time of award

During execution of the contract, the SAI reserves the right to increase or decrease, the quantity of items mentioned in the "Price Schedule/Scope of Work" up to Twenty Five per cent (rounded off to next whole number) without any change in the unit price and other terms & conditions quoted in the bid by the bidder.

31. Annulment of Award

Failure of the successful bidder to comply with the requirement of signing an agreement with the SAI and furnishing Performance Security as per Service Level Agreement (SLA) Clause 07 shall constitute sufficient ground for annulment of the award and forfeiture of bid security.

32. Termination of Contract

The SAI reserves the right to terminate the contract without assigning any reason. Before termination of contract, SAI will notify the service bidder giving a notice of 30 days.

33. Disqualification

SAI reserves the right to disqualify the bidder for a suitable period who fails to provide the services in time.

34. Non-receipt of Performance Security and Contract by the SAI

Failure of the successful Bidder in providing Performance Security and / or returning Contract copy duly signed in terms of ITB shall make the Bidder liable for forfeiture of its Bid Security and, also, for further actions by the SAI against it including termination on default and other administrative actions as deemed fit by the SAI.

35. Corrupt or Fraudulent Practices

It is required by all concerned namely the Authority/Bidders/Service providers etc. to observe the highest standard of ethics during the procurement and execution of such Contracts. In pursuance of this policy, the SAI:-

- (a) will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent or collusion or coercive practices in competing for the Contract in question;
- (b) will declare a firm ineligible or blacklist, either indefinitely or for a stated period of time, to be awarded a Contract by the SAI if it at any time determines that the firm has engaged in corrupt or fraudulent or collusion or coercive practices in competing for, or gross / deliberate negligence in executing the Contract.
- (c) The SAI reserve the right not to conclude Contract and in case Contract has been issued, terminate the same, if found to be obtained by any misrepresentation, concealment and suppression of material facts by the Bidder. In addition, Bid Security / Performance Security (as the case may be) deposited by the Bidder shall be forfeited and legal as well as administrative action for such misrepresentation, concealment & suppression of material facts shall be initiated.

36. Conflict of Interest among bidders/agents

A bidder shall not have conflict of interest with others bidders. Such conflict of interest can lead to anti-competitive practices to the detriment of SAI's interests. The bidder found to have a conflict of interest shall be disqualified. A bidder may be considered to have a conflict of interest with one or more parties in this bidding process if;

- a) they have controlling partner (s) in common ; or
- b) they receive or have received any direct or indirect subsidy/financial stake from any of them ;or
- c) they have the same legal representative/agent for purposes of this bid ;or
- d) they have relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another bidder ;or
- e) Bidder participates in more than one bid in this bidding process. Participation by a bidder in more than one Bid will result in the disqualification of all bids in which the parties are involved. However, this does not limit the inclusion of the components/ sub-assemblies from one bidding manufacturer in more than one bid.
- f) In case of a holding company having more than one independent units, or more than one unit having common business ownership/management, only one unit should quote. Similar restrictions would apply to closely related sister companies. Bidders must proactively declare such sister/common business/management units in same/similar line of business.

QUALIFICATION CRITERIA

Bid Reference No. SAI/NSRC/Lko/Kitchen/Grocery/2023-24

Dated: _____

The bidder must satisfy the following eligibility criteria

S.N.	Criteria	Documentary Evidence Required
1	Postal Address with Tel. No./Mobile No.	Enclosed copy of document
2	Mail	Enclosed copy of document
3	The bidder must be a company/firm/sole Proprietor registered in India for the last five years as on the bid submission date.	Enclose copy of certificate of Incorporation/registration issued by relevant authority in India.
4	Bidder must have annual average turnover of Rs. 90 Lakh in last three financial years viz 2020-21, 2021-22 & 2022-23.	Statutory Auditor's Certificate that provides the information explicitly as per the criteria. CA certified for the same Statutory Auditor's Certificate is mandatory. Providing Balance Sheet or Financial Statements is not sufficient for this requirement.
5	The bidder must have completed satisfactorily one order for supply of Grocery & Dry Fruits items, at least 80% of the estimated cost Or At least two orders each of value not less than 60% of the estimated cost. Or At least three orders, each of value not less than 40% of the estimated cost in the last three years to government departments/autonomous bodies/PSUs.	Here, one order to be defined as sum-up of total supplies of Grocery & Dry Fruits items to one department in a year. Similarly, two orders as sum-up of total supplies to one/two different departments in a year and soon. The requisite order(s) along with satisfactory completion certificates issued by relevant authority not less than the rank of Section Officer.
6	The bidders should not have been debarred/blacklisted by any state/central government/PSUs with format given in Section IV(I).	Enclose blacklisting declaration in the format given in Section IV(I)
7	The bidder should have a valid GST No. or should have registered under GST.	Enclose copy of GST registration certificate
8	The bidder should have UP FSSAI License or All India Central FSSAI License in the relevant field & other applicable issued by concerned authority.	Enclose copy of all licenses
9	The bidder should have a registered office in Uttar Pradesh	Rent Agreement, Electricity bill or other relevant document
10	The bidder should have a PAN Card	Enclosed copy of document
11	NEFT Mandate Form	Annexure-I
12	Disclosure of conflict of interest	Annexure-II
13	Disclosure of code of integrity	Annexure-III
14	Affidavit/Undertaking	Annexure-IV
15	EMD 3% submitted by the bidder or MSME Certificate in the relevant field.	Enclosed copy of document

