

**SPORTS AUTHORITY OF INDIA**  
**NETAJI SUBHASH REGIONAL CENTRE**  
**SAROJINI NAGAR, KANPUR ROAD, LUCKNOW, (U.P.)**

Application for grant of Casual Leave / Earned Leave / Station Leave

1. Name \_\_\_\_\_ :
2. Designation & Section / Designation: \_\_\_\_\_
3. Duration of Leave \_\_\_\_\_ : (i) Leave Requested From \_\_\_\_\_  
To \_\_\_\_\_
4. Purpose for which leave is required: \_\_\_\_\_
5. Whether LTC will be availed of, if so:  
Which type, please indicate  
Block Year \_\_\_\_\_
6. Leave Address \_\_\_\_\_ :
7. Name & Designation of the \_\_\_\_\_ :  
Person who will carry out the  
Duties of the applicant during  
His absence / Leave \_\_\_\_\_
8. Contact No during leave period : Mob No \_\_\_\_\_

Signature  
Name \_\_\_\_\_  
(IN BLOCK LETTER)  
Designation \_\_\_\_\_

**Dated:** \_\_\_\_\_

**Remarks of the Next Superior Officer**

Recommended / Not Recommended

**Remarks of Sanctioning Authority**

Sanctioned / Not Sanctioned

Signature  
Name \_\_\_\_\_  
Designation \_\_\_\_\_

**Dated:** \_\_\_\_\_